Conditions of participation in the Passive House Exhibition 2021 during the 25th International Passive House Conference

Preamble

The Passive House Exhibition as part of the 25th International Passive House Conference will take place in 2021 both online and on-site at the Historische Stadthalle Wuppertal. All registered exhibitors will receive a digital booth at the ONLINE Passive House Exhibition. The on-site Passive House exhibition is planned as a complementary event. If the on-site event has to be cancelled due to regulatory requirements, the Passive House Exhibition will be held exclusively ONLINE.

1. Location of exhibition

ONLINE Passive House Exhibition: We use the software "Expo-IP" to implement the digital booths.

On-site Passive House Exhibition: The on-site event is planned in the Historische Stadthalle Wuppertal, Germany:

Historische Stadthalle Wuppertal
Johannisberg 40,
42103 Wuppertal
Germany

2. Exhibition Time Table

2.1 Opening hours ONLINE Passive House Exhibition

Wednesday, 1.09.2021: from 10:00 a.m. CEST until Thursday, 16.09.2021 8:00 p.m. CEST

Core opening hours: On 10 - 11 September and 14 - 15 September between 09:00 - 20:00 CEST respectively.

2.2 The opening hours of the on-site Passive House Exhibition:

Friday, 10.09.2021: 09:00-18:30 CEST
Saturday, 11.09.2021: 09:00-18:30 CEST

3. Organiser

Passivhaus Institut GmbH, Rheinstrae 44-46, 64283 Darmstadt, Germany

4. Registration

4.1. Registration is possible exclusively online.

4.2. Submission of the registration form does not constitute entitlement for admission to the Passive House Exhibition.

4.3. By registering, the exhibitor accepts the conditions of participation of the Passive House Institute as set out herein, the safety and fire protection regulations and the hygiene concept of the Historische Stadthalle Wuppertal applicable at the time of the conference (corresponding, up-to-date information will be provided in good time before the start of the event), and the conditions of participation of Expo IP GmbH. The exhibitor is liable for violations of these conditions due to intent or negligence (gross
Conditions of Participation in the Passive House Exhibition

5. Exhibition space fee
The prior and full payment of the booth fee is a prerequisite for the live connection of the ONLINE booth on the ONLINE platform and, if applicable, for the occupation of the exhibition space in the Historische Stadthalle Wuppertal.
In case of cancellation of the on-site event due to the pandemic, there is no claim to the exhibition space at the on-site Passive House Exhibition. The Passive House Exhibition will then take place exclusively ONLINE.

6. Admission / allocation
6.1. All companies, institutions, etc. whose articles, products or services fit the framework of the Passive House Exhibition in terms of subject matter and theme may be admitted. Participation in the form of co-exhibiting is not possible within the framework of the Passive House Exhibition 2021.
6.2. The exhibitor will receive a written admission. With this admission, a contract for participation as an exhibitor at the ONLINE Passive House Exhibition is concluded between the organizer and the exhibitor.
6.3. If, in addition, participation in the On-Site Passive House Exhibition in Wuppertal was selected in the online registration form, the exhibitor is also admitted for this and a contract is concluded between the exhibitor and the organizer. All exhibits must be precisely designated in the registration with dimensions and weight.

7. Allocation
7.1. ONLINE Passive House Exhibition: The organizer reserves the right to determine the location of the allocated virtual space. The companies will be grouped according to their exhibited products and arranged accordingly.
7.2. On-site Passive House Exhibition: The organizer reserves the right - if necessary - to change the size, shape and location of the allocated space in the Historische Stadthalle Wuppertal. The organizer will inform the exhibitor immediately of the necessity of such a measure and, if possible, an equivalent alternative stand will be offered. The exhibitor is entitled to withdraw his registration for the On-Site Passive House Exhibition within one week of receiving this notification of the change of location. Claims for damages are excluded on both sides.

8. Access to the ONLINE platform EXPO-IP
After receipt of payment, the exhibitor will receive access to the online platform by e-mail. The exhibitor is obliged to complete the ONLINE booth by August 25 at the latest, one week before going live on September 1, 2021 at 10:00 am CEST. The access to the ONLINE booth as well as the deposited data will be automatically deleted 30 days after the official end of the ONLINE Passive House Exhibition 2021 on October 15, 2021.

9. Staffing/Equipping of booths during the ONLINE Passive House Exhibition
9.1. The ONLINE booth must be properly equipped during the period of the ONLINE Passive House Exhibition (September 1 - 16, 2021). Beyond the core opening hours of the ONLINE Passive House Trade Exhibition, the exhibitor has the possibility to offer additional time periods during which the staff is available for communication with the exhibition visitors.
9.2. Proper equipment of the ONLINE booth includes, at a minimum, the inclusion of a background graphic from the provided templates or a custom graphic designed in the exhibitor’s design, and the inclusion
10. Insurance, liability and copyright
The exhibitor is liable for the virtually displayed content at the ONLINE booth. The organisers, as well as third-party service providers and the Expo-IP GmbH, accept no responsibility for the displayed content and its copyrights. The exhibitor shall be liable for any damages due to copyright infringements or infringements upon any kind of intellectual property. The exhibitor waives any claims towards the Passivhaus Institut GmbH and Expo-IP GmbH as well as third-party service providers regarding copyright infringements. Moreover, the exhibitor has the sole responsibility of making sure all embedded content functions properly.

11. Stand setup on-site in the Historische Stadthalle Wuppertal
Setup will take place on Thursday 9th September 2021. The set-up times will be announced in good time by e-mail and must be adhered to; all packaging material must be removed.

12. Equipping and staffing of booths during the Passive House Exhibition on-site
The exhibition space must be equipped and staffed for the entire duration of the exhibition during the fixed opening hours.

- All booth must be self-supporting. The attachment to walls, columns and floors is prohibited. Columns, pillars, wall projections etc. within the exhibition stands are part of the allocated area. The exhibitor is liable for damages in the event of infringement.
- The attachment of advertising material, signs, decoration including inside and outside of the Historische Stadthalle Wuppertal is prohibited. In case of non-compliance, the restoration costs must be charged to the exhibitor.
- The organizer reserves the right to request changes to inadequate stand construction or the removal of unsuitable exhibits that prove to be annoying or harmful to visitors or neighboring exhibitors.
- Fire detectors, hydrants, electrical distributors, switchboards and telephone exchangers etc. must remain freely accessible. The use of open fire or light, e.g. alcohol, fuel oil, gas etc. is prohibited.
- All materials used for stand construction and decoration must be proved as flame retardant! The organizer can insist that the exhibitor submits the corresponding certificates regarding flammability (B1 according to DIN 4102) of objects.
- The exhibitor must remove flammable packaging materials and waste immediately.
- During the setup and dismantling of the stand, as well as the event itself, attention must be paid to compliance with all police and other official regulations.
- Carpets may only be carried out in such a way that no residues or damages occur on the floor of the exhibition area.
- The height of the stands is a maximum of 3,0 metres
- Disposal: In general, reusable materials should be used for the construction and operation of the stand. It is not permitted to leave brochure materials or similar in the Historische Stadthalle Wuppertal. Otherwise the disposal will be charged to the exhibitor concerned.

13. Dismantling/Clearing of the exhibition space after the on-site Passive House Exhibition
Partial or full dismantling of the stand is not permitted before the end of the event on Saturday, 11.09.2021, by 6:30 pm CEST. The exhibition area must be vacated by 10:00 p.m. CEST on Saturday, 11.09.2021. Failure to
14. **Sales regulations during the on-site Passive House Exhibition**
The sale of goods at the stand (over-the-counter sale) is only permitted for products that have been registered and have been confirmed by the organisers under the relevant provisions. **The organisers have the exclusive right for providing catering.**

15. **Insurance and liability during the on-site Passive House Exhibition**
The insurance of all exhibited items is the responsibility of the exhibitor. The organisers accept no responsibility for the exhibited goods. The exhibitor shall be liable for any damage incurred to the exhibition building, its access roads and facilities by the exhibitor or his/her representatives, without any proof of fault on the part of the organisers. The exhibitor is also liable for payment claims against the Historische Stadthalle Wuppertal or as the case may be, the stand constructor resulting from the exhibitor's orders (e.g. electrical installations, booths, furniture, etc.) and commits to keeping the Passivhaus Institut GmbH free from any claims. Passivhaus Institut GmbH reserves the right to deny the use of the stand space in the event of default/default in payment, also with regard to claims of the Historische Stadthalle Wuppertal or appointed stand constructor against the exhibitor.

16. **Defects liability**
**ONLINE Passive House Exhibition**: Any complaints due to problems with the access data to the ONLINE platform must be reported to the organizer in writing immediately after receipt, but no later than August 18, 2021, 2 weeks before the ONLINE Passive House Exhibition goes live on September 1, 2021, so that the organizer can remedy any deficiencies for which he is responsible. Later complaints cannot be considered and do not lead to any claims against the organizer, against service providers commissioned by the organizer or against Expo-IP GmbH. The organizer assumes no responsibility/guarantee for the functionality of the integrated content. Support for the integration of company-specific content can be ordered for a fee.

**On-Site Passive House Exhibition**: Any complaints regarding defects in the exhibition space must be reported to the organizer in writing immediately after occupation, but no later than before the start of the exhibition, so that the organizer can remedy any deficiencies for which he is responsible. Later complaints cannot be considered and do not lead to any claims against the organizer.

17. **Withdrawal from the Passive House Exhibition 2021**

17.1. As a rule, withdrawal of the exhibitor after successful admission is not possible.
17.2. If an exhibitor fails to participate, the full rental fee is payable.
17.3. If the exhibitor cannot participate due to circumstances for which neither he/she nor the organisers are responsible (force majeure), the participation fee will be reduced by half.

18. **Provisos**

18.1. In the event of compelling reasons for which the organizer is not responsible or in the event of force majeure, the organizer is entitled to cancel the Passive House Exhibition, to change the location or time, or to change the duration. A change of location or time or any other change becomes part of the contract with the written admission to the exhibitor.
18.2. If the Passive House Exhibition does not take place for reasons for which the organizer is not responsible or due to force majeure, the organizer can demand an amount of up to 25% of the stand...
fee from the exhibitor as a contribution to costs. If the exhibitor has ordered additional services for
which a charge is made, for example from a service provider commissioned by the organizer, the
exhibitor may be additionally invoiced for these services.

18.3. If the organizer is responsible for the cancellation of the exhibition, the exhibitor shall not be liable for
any amount.

18.4. If the organiser is forced to break off an event that has already begun due to force majeure or reasons
beyond the control of the organisers, the exhibitor shall have no right to claim remission or a refund
of the participation fee in full or in part.

19. Domiciliary right

ONLINE Passive House Exhibition: During the ONLINE Passive House Exhibition and its preparation on the
ONLINE platform “Expo-IP” and the website of the 25th International Passive House Conference, the house
rules and netiquette of the organizer apply to all persons involved. The instructions of their staff, the service
provider commissioned by the organizer as well as the staff of Expo IP GmbH are to be followed. Violations of
these conditions of participation entitle the organizer, if the violations are not discontinued after request, to
immediately shut down the ONLINE stand without compensation at the expense of the exhibitor.

Vor-Ort-Passivhaus-Fachausstellung: Während der Veranstaltung und ihres Auf- und Abbaus gilt für alle
beteiligten Personen auf dem gesamten Gelände das Hausrecht des Veranstalters. Den Weisungen seines
Personals/ des Personals der Historischen Stadthalle Wuppertal ist Folge zu leisten. Verstöße gegen diese
Teilnahmebedingungen berechtigen den Veranstalter, wenn die Zuwiderhandlungen nach Aufforderung nicht
eingestellt werden, zur sofortigen entschädigungsfreien Schließung des Standes zu Lasten des Ausstellers.

On-site Passive House Exhibition: During the event and its assembly and dismantling, the organizer's house
rules apply to all persons involved on the entire premises. The instructions of their staff/the staff of the
Historische Stadthalle Wuppertal must be followed. Violations of these Conditions of Participation entitle the
organizer to close the stand immediately without compensation at the exhibitor's expense if the violations are
not discontinued after a request to do so.

19. Invalidity of individual provisions

If any of the provisions of these terms and conditions, as given in the exhibition guidelines, exhibition conditions
should become invalid, the validity of the remaining provisions shall not be affected by this. Invalid provisions
shall be replaced by a valid provision that comes as close as possible to the intended meaning and purpose
of the invalid provision.

21. Place of jurisdiction

The place of jurisdiction is Darmstadt, Germany.