

Conditions of Participation in the Passive House Exhibition 2027 in Innsbruck, Austria

1. Location of the Exhibition

„Ägnes-Heller-Haus“ (University of Innsbruck) – Innrain 52a, 6020 Innsbruck, Austria

2. Exhibition Timetable

- Thursday, 1 April 2027: approx. 5.00 pm until 8.00 pm
- Friday, 2 April 2027: approx. 9.00 am until the end of the exhibition party
- Saturday, 3 April 2027: approx. 9.00 am until 5.30 pm

As the conference participants will be in the lecture halls during the conference sessions, the exhibition area will mostly attract people during the (lunch) breaks and the exhibition party on Friday.

Please note that the times indicated above are preliminary and that the organiser may change the schedule until the programme of the 29th International Passive House Conference is finalised.

3. Organiser

PHI Österreich GmbH, Anichstr. 29/54, A-6020 Innsbruck, Austria

Passivhaus Institut GmbH, Rheinstr. 44-46, D-64283 Darmstadt, Germany

In cooperation with the University of Innsbruck

4. Registration

- 4.1. Registration is possible exclusively via the online registration form on the [conference website](#).
- 4.2. Submitting the registration form does not constitute an entitlement to admission to the exhibition.
- 4.3. By registering, the exhibitor accepts the terms of the agreement as set out in these conditions of participation. The exhibitor is liable for any violation of these conditions due to intent or negligence (gross or slight). The exhibitor is liable for ensuring that all workers and assistants employed at the exhibition are aware of these conditions and that these will be adhered to.

5. Admission

- 5.1. The exhibitor will receive confirmation of the admission in writing. The contract between the organisers and the exhibitor is concluded with this admission.
- 5.2. All companies, institutions etc. whose products are factually and thematically relevant for the exhibition may be admitted. Participation with joint booths is permitted; however, the organiser must be informed of this in writing by all participants concerned. Furthermore, the organisers must give their formal consent to this. See also 7. Co-exhibitors.

6. Services for Exhibitors

In addition to the booth space, admission also includes the following services:

- Conference participation on Friday 2 April 2027 and Saturday 3 April 2027 including all plenary and

lecture sessions*

- Catering for the exhibition days Friday and Saturday*
- 2-minute pitch presentation at the start of one conference session
- Access to the evening event / exhibition party on Friday 2 April 2027*
- The exhibitor's logo on the trade exhibition website
- The contact details of the exhibitor in the programme booklet of the 29th International Passive House Conference

**This applies to 1 booth supervisor (booth category "Mini"), 2 booth supervisors (booth category "Basic") or 3 booth supervisors (booth category "Plus").*

7. Co-exhibitors

- 7.1. A co-exhibitor is an exhibitor that intends to exhibit their products under their own name at the booth rented by the main exhibitor.
- 7.2. Co-exhibitors must register independently of the main exhibitor by contacting the organiser. Admitting a co-exhibitor without the permission of the organiser entitles the organiser to terminate the contract with the main exhibitor without notice and claim compensation.
- 7.3. If exhibitors share an exhibition booth, they must appoint a joint exhibition representative who shall be the authorised contact person.
- 7.4. A compulsory fee of 30 % of the price of the rented booth area plus 20 % VAT will be charged for each admitted co-exhibitor.

The flat rate includes the following services:

- Conference participation for one person on Friday 2 April and Saturday 3 April 2027
- Catering for one person on the exhibition days Friday and Saturday
- Access to the evening event / exhibition party on Friday for one person
- The co-exhibitor's company logo on the exhibition website
- The co-exhibitor's contact details in the programme booklet

The main exhibitor shall be liable for any financial and other obligations of the co-exhibitors resulting from the terms of the contract.

8. Allocation of the Booth Space

If necessary, the organiser reserves the right to change the size, number, shape and location of the allocated booth space. The organiser shall inform the exhibitor about the need for such measures without delay; an equivalent alternative will be offered where possible. The exhibitor is entitled to withdraw their registration within one week of receipt of this notice. Claims for compensation are mutually excluded.

9. Booth Setup

Booth setup will take place on **Thursday 1 April 2027 and must be completed by 4 pm** at the latest. All packaging material must have been removed by then.

10. Staffing / Equipping of Booths

The exhibition booth must be equipped and staffed during the fixed opening hours of the exhibition.

- a. All booths must be self-supporting. Attachments to walls, columns and floors are prohibited. Columns, pillars, wall projections etc. within the exhibition booths are part of the allocated area. The exhibitor is liable for damages in the event of infringement.
- b. The attachment of advertising material, signs, decorations, etc., both inside and outside the conference building ("Ägnes-Heller-Haus") is prohibited. In case of non-compliance, the restoration costs must be charged to the exhibitor.

- c. Carpeting may only be carried out in such a way that no residues or damages occur on the floor of the exhibition area.
- d. The height of the booth constructions must not exceed 2.5 metres. The dimensions of the goods lift must also be observed. Lift door: 1.50 m (width) x 2.09 m (height); interior cabin dimensions: 1.85 m (width) x 2.60 m (depth); maximum load: 2500 kg. If the booth construction exceeds these sizes and the exhibitor is therefore unable to construct the booth, the organiser is not liable.
- e. The organiser reserves the right to request changes to the inadequate construction of a booth or the removal of unsuitable exhibits that prove to be annoying or harmful to visitors or neighbouring exhibitors.
- f. Fire detectors, hydrants, emergency lightings, electrical distributors, switchboards, telephone exchangers etc. must remain freely accessible and must not be blocked or covered during the conference/exhibition as well as during booth setup and booth dismantling. The use of open fire or light, e.g. alcohol, fuel oil, gas etc. is prohibited. Furthermore, smoking is strictly prohibited on the premises of the University of Innsbruck.
- g. Carpeting/rugs, covered cable channels etc. must be placed in such a way that no one can trip over them and that they do not block walking and escape routes. Moreover, inflammable materials must not be stored in secured areas (stairs, corridors, etc.). All escape routes, corridors and emergency exits must be accessible in their full width at all times.
- h. All materials used for booth construction and decoration must be flame retardant. The organiser can insist that the exhibitor submits the corresponding certificates regarding the flammability of objects (B1 according to DIN 4102 as well as ÖNROM EN 13501 and TRVB-N 136-79 point 7).
- i. The exhibitor must remove flammable packaging materials and waste immediately.
- j. During the setup and dismantling of the booth as well as during the event itself, exhibitors must comply with all police and other official regulations.
- k. Waste disposal: In general, reusable materials should be used for the construction and operation of the booth. It is not permitted to leave brochure materials, display models or similar at the premises of the University of Innsbruck. Otherwise the exhibitor responsible will be charged for the disposal.

11. Dismantling / Clearing of the Exhibition Space

Partial or full dismantling of the booths is **not permitted before 5.30 pm** on Saturday, 3 April 2027. The exhibition space **must be cleared by 10 pm on Saturday, 3 April 2027**. Exhibitors who fail to comply will incur a general penalty of € 2,000 subject to proof of increased costs.

12. Sales Regulations

The sale of goods at the booth (over-the-counter sale) is only permitted for offers that have been registered and confirmed by the organiser under the relevant provisions. **The organiser has the exclusive right to provide catering.** Furthermore, it is not permitted to distribute flyers outside the rented booth space on the premises of the University of Innsbruck, except when the organiser and the University of Innsbruck explicitly consent to this.

13. Insurance and Liability

The insurance of all exhibited items is the responsibility of the exhibitor. The organisers accept no responsibility for the exhibited goods. The exhibitor shall be liable for any damage incurred to the exhibition building, its access roads and facilities by the exhibitor or their representatives, without any proof of fault on the part of the

organiser. The exhibitor is also liable for payment claims against the University of Innsbruck and its partners resulting from the exhibitor's orders (e.g. electrical installations, booths, furniture, etc.) and commits to keeping the organiser free from any claims. The organiser also reserves the right to refuse the use of the booth space in the event of the exhibitor's default in / late payment to the University of Innsbruck and its partners.

14. Fee for the Exhibition Space

Full payment of the rental fee for the exhibition space and the co-exhibitor's fee in advance is a prerequisite for admission to the exhibition space.

15. Defects Liability

Any complaints about deficiencies regarding the rented space must be made to the organiser in writing immediately after occupation of the space and before the beginning of the exhibition at the latest so that the organiser can remedy any defects for which the organiser is responsible. Complaints that are made later will not be considered and will not result in any claims against the organiser.

16. Withdrawal

- 16.1. As a rule, withdrawal is not possible after successful admission.
- 16.2. If an exhibitor fails to participate, the full rental fee is due, unless the organiser is able to reallocate the exhibition space. In that case, the exhibitor shall pay only 25 % of the rental fee but not less than € 400.00 plus 20 % VAT in order to compensate for administrative expenses.
- 16.3. If the exhibitor cannot participate due to circumstances for which neither they nor the organiser is responsible (force majeure), the participation fee will be reduced by half.

17. Reservations

- 17.1. The organiser is entitled to cancel, reschedule to a different time or location, change the length of the exhibition, or change/restrict the size of the rented space due to space reasons, police directions or other important reasons. The rescheduling or any other changes shall constitute a part of the rental agreement as soon as the exhibitor has received a notification.
- 17.2. If the exhibition cannot take place due to circumstances beyond the control of the organiser or force majeure, the organiser is entitled to demand an amount of up to 25 % of the pro rata participation fee from the exhibitor. If the exhibitor has ordered additional services for which payment is due, the exhibitor may also be charged for these.
- 17.3. If the organiser is responsible for the cancellation of the exhibition, the exhibitor shall not owe any amount.
- 17.4. If the organiser is forced to break off an event that has already begun due to force majeure or reasons beyond the control of the organiser, the exhibitor shall have no right to claim remission or a refund of the participation fee in full or in part.

17. Domiciliary Right

The domiciliary right of the organiser shall apply on the premises to all persons involved during the event including booth setup and dismantling. Staff instructions from both the organiser and the University of Innsbruck must be followed at all times. Non-compliance with the conditions of participation shall entitle the organiser to close the booth at the expense of the exhibitor without any compensation if violation of these conditions continues even after a request for compliance.

18. Invalidity of Individual Provisions

If any of the provisions of these conditions of participation, should become invalid, the validity of the remaining provisions shall not be affected by this. Invalid provisions shall be replaced by a valid provision that comes as close as possible to the intended meaning and purpose of the invalid provision.

19. Place of Jurisdiction

The place of jurisdiction is Innsbruck, Austria.